

INSTITUTE OF BIOMATERIALS, TRIBOCORROSION, NANO AND REGENERATIVE MEDICINE (IBTN)

CONSTITUTION AND BYLAWS

PREAMBLE

The Institute of Biomaterials, Tribocorrosion, Nano and Regenerative Medicine (Institute) was founded in 2011 as a multi-disciplinary research unit consisting of clinicians, material scientists, mechanical and bioengineers from the University of Illinois at Chicago and Rush University Medical Center. The Institute's purpose is the generation of innovative solutions, while furthering education, relative to critical clinical issues of biocompatibility, durability and improved outcomes as they are associated with implanted devices.

MISSION STATEMENT

To be a leading biomaterial, bioengineering and nano and regenerative medicine research institute by investigating, developing and enhancing implant safety, performance, durability and longevity, while expanding the body of knowledge in these fields by fostering education and multidisciplinary cooperation among industrial, academic, clinical and regulatory communities.

VISION STATEMENT

The Institute will be at the forefront for the development of internal collaborative investigational proposals related to its mission that will not only be a source for funding for student education and participation, but also as a means to obtain data to support future local, national and international collaborative funded projects.

CONSTITUTION

ARTICLE I – NAME

The name of this organization shall be the Institute of Biomaterials, Tribocorrosion, and Nano and Regenerative Medicine (Institute).

ARTICLE II – MEMBERSHIP

Membership is a privilege which is accorded by the Institute to a person who meets the established qualifications. Membership shall not be denied nor abridged on account of race, color, creed, sex or national origin.

Section I. Classes

There shall be three classes of membership, as follows:

1. Active
2. Student
3. Honorary

Section II. Admission to Membership.

1. Active Membership Qualifications
Faculty, Post-doctoral scholars and teaching assistants
2. Student Membership Qualifications
Graduate and undergraduate students
3. Honorary Membership Qualifications
As designated by the Executive Committee

Section III. Dues

Dues for each Membership Class will be determined by the Executive Committee and collected annually by the Secretary/Treasurer. Failure to pay annual dues will be grounds for dismissal.

Section IV. Resignation

Any member may resign from the Institute upon written notification to the Executive Committee.

Section V. Ethics, Discipline and Forfeiture of Membership

Members shall be disciplined or have their membership revoked by three-fourths (3/4) affirmative vote of the Executive Committee for behavior or conduct (personal or professional) judged to be detrimental to the purpose and mission of the Institute as defined in the Preamble.

Section VI. Reinstatement of Membership

A suspended member may be reinstated only by fully documented correction of the circumstances attending suspension and following a three-fourths (3/4) affirmative vote for reinstatement by the Executive Committee.

Section VII. Institute Officers

They shall consist of President, Vice-President and Secretary/Treasurer. The officers serve as the Executive Committee.

Section VIII. Nomination of Officers

Only Active Members in good standing are eligible for nomination and election. Nominations shall be submitted to the Secretary/Treasurer. The Secretary/Treasurer shall distribute the candidate slate to all Active Members at least ten (10) days prior to the Annual Business Meeting.

Each nomination must be accompanied by supporting letters from two (2) Active Members and submitted to the Executive Committee at least fifteen (15) days prior to the next Annual Business Meeting. Such nominations will be made known to all Active Members at least ten (10) days prior to the next Annual Business Meeting. If there is a contested election a numerical majority of Active Members present, and voting will determine the results.

Section X. Elections

The Vice President will ascend to the 2-year term of Office of President upon completion of the former President's 2-year term of Office. The Secretary/Treasurer will ascend to the 2-year term of Office of Vice-President and a new Secretary/Treasurer will be elected every 2 years at the Annual Business Meeting. The slate of Officers will be approved by the Active Members at the Annual Business Meeting annually.

Section XI. Removal of Officers

Any officer may be removed by a three-fourths (3/4) affirmative vote of the Executive Committee, just cause having been established. Any officer may resign at any time by written notice to the Executive Committee.

Section XII. Duties

The powers and duties of the officers shall be as follows:

- A. President: Shall preside over all Institute and Executive Committee meetings. He/she shall appoint the standing committee chairs and any Ad Hoc Committees to meet the specific needs of the Institute. The President, with the approval of the Executive Committee, shall fill any vacancy for Secretary/Treasurer which may occur during his term of office. He/she will serve as an ex-officio member of all Institute Committees. The President shall be empowered to disburse Institute funds in accordance with the duties incidental to the Office of President.
- B. Vice-President: Shall perform all duties incidental to the Office and any other duties prescribed by the Executive Committee. If the President requests, is absent or is unable to act, the Vice-President shall perform all duties and exercise all powers of the President. The Vice President will serve as Parliamentarian for all Institute meetings.
- C. Secretary/Treasurer: Shall be responsible for the minutes of the Annual Business and the Executive Committee meetings. He/she shall give notice of such meetings, make a report of such meetings to the Institute membership, keep a record of names and contact information for the members, notify applicants of their appointment to membership, and notify members of their appointment to Committees. He/she shall oversee the collection of any dues, assessments and meeting registration fees. All monies shall be deposited in the name of the Institute in the designated depository. He/she shall oversee the disbursement of all funds in accordance with the budget or as authorized by the Executive Committee. He/she shall make a financial report at the Annual Business Meeting to the membership.

ARTICLE III - EXECUTIVE COMMITTEE

Section I. Personnel

The Executive Committee shall consist of the Institute Officers. The Immediate Past President shall serve on the Executive Committee for two (2) additional years after the completion of his/her term of Office.

Section II. Duties

The Executive Committee shall formulate the policies and shall have general charge and control of the affairs, funds and property of the Institute. It shall present to the membership all major changes in policies, fee and fiscal matters for ratification. The President shall serve as the Chair of the Executive Committee and the President's vote shall decide an issue in the event of a tie.

Section III. Vacancies

Vacancies in the Executive Committee shall be filled by the President with the approval of the Executive Committee. Such Executive Committee appointees shall serve until a successor is chosen at the Annual Meeting by election.

Section IV. Meeting

The Executive Committee shall meet in the summer of each year, at the Annual Meeting and at any other time deemed necessary by the President. Meetings may be conducted in person, conference call or by internet video connection at the discretion of the President.

Section V. Quorum

A simple majority shall constitute a quorum at any meeting of the Executive Committee.

Section VI. Term of Office

The three (3) officer members of the Executive Committee, elected by the Active Members, shall serve two (2) year terms of office. The Immediate Past President shall serve for two (2) additional years after the completion of his/her term of Office.

ARTICLE IV - DISSOLUTION

Section 1. Disposition of Property

The Institute shall use its funds only to accomplish its Mission as specified in the Preamble to the Constitution and Bylaws. No part of said funds shall inure to the benefit or be distributed to members of the Institute. In the event of dissolution or final liquidation of the Institute, all its assets remaining after payments of its obligations shall be distributed to one (1) or more regularly organized and charitable education, scientific or philanthropic organization(s) to be selected by the Executive Committee.

BYLAWS

ARTICLE I

The membership of the Institute membership shall meet at least once a year. The Annual Meeting will be devoted to a Scientific Session and members' Business Meeting.

ARTICLE II

The Active Members present shall constitute a voting quorum for the purpose of conducting official Institute business.

ARTICLE III

The fiscal year begins on January 1st.

ARTICLE IV

The usual parliamentary rules governing deliberative bodies shall govern all Institute sessions. The Vice President will serve as the Parliamentarian at all Institute meetings.

ARTICLE V

All questions before the Institute shall be decided by a majority vote of those Active Members present at any meeting.

ARTICLE VI

Active Members will be encouraged to extend invitations to apply for membership. The Active Member who nominates an applicant shall request the Secretary/Treasurer to send the necessary application materials to the prospective member. The Secretary/Treasurer will review all membership applications for proper completion before sending them on to the Membership Committee for action.

ARTICLE VII

Attendance at the Annual Membership Business Meeting is restricted to Institute Active, Student and Honorary Members.

ARTICLE VIII

Standing Committees

All standing committees will be composed of three (3) members, with each member ordinarily serving for three (3) years. The President shall recommend to the Executive Committee a new member for each committee and appoint the Chair yearly.

Membership Committee

The Membership Committee shall review all applications for membership and prepare its recommendations in a written report to the Executive Committee.

Program and Education Committee

This Committee shall develop and coordinate the scientific sessions for the Annual Meeting and any additional educational program.

ARTICLE IX

These Bylaws may be amended at any meeting of the Institute by a majority vote. An amendment shall be submitted to the Secretary/Treasurer thirty (30) days prior to the meeting of the Executive Committee, approved by the Executive Committee and recommended to the Institute membership for a vote.